

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Wednesday, March 27, 2019 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, WI.

Present: Chair Hoyer, Supervisor De Wane, Supervisor Evans, Supervisor Linssen, Supervisor Brusky
Also Present: Community Services Administrator Jenny Hoffman, Finance Manager Eric Johnson, Supervisor Deslauriers, CVSO Joe Aulik and Sr. Benefits Specialist Matthew Franklin

I. Call Meeting to Order.

The meeting was called to order by Chair Hoyer at 6:00 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Evans, seconded by Supervisor De Wane to take Item 5 before Item 2.
Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor De Wane, seconded by Supervisor Linssen to approve as amended. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of February 27, 2019.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public - None.

1. Review Minutes of:

- a. Aging & Disability Resource Center Executive/Finance Committee (June 22, 2017).
- b. Aging & Disability Resource Center Board Meeting (February 28, 2019).
- c. Board of Health (November 13, 2018 and January 15, 2019).
- d. Human Services Board (February 14, 2019).

Motion made by Supervisor Linssen, seconded by Supervisor Evans to suspend the rules to take Items 1 a, b, c & d together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Linssen, seconded by Supervisor Evans to approve Items 1 a, b, c & d. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Although shown in the proper format here, Item 5 was taken at this time.

Communications

- 2. Communication from Supervisor Ballard re: For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in-house and a budget adjustment of \$2,500 would be needed. Doing this in-house is consistent with other health departments in the state; allows the program to continue at a low cost; and respects the privacy rights of the citizenry. *Motion at February meeting: To hold 30 days to receive additional information from the Health Department.***

Motion made by Supervisor De Wane, seconded by Supervisor Linssen to hold for one month.
Vote taken. **MOTION CARRIED UNANIMOUSLY**

Wind Turbine Update

3. Receive new information – Standing Item.

Motion made by Supervisor De Wane, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Veterans Services

4. Budget Adjustment Request (19-027): Any increase in expense's with an offsetting increase in revenue.

The Veterans Department sold a vehicle in early 2019 for \$1,425. This budget adjustment is to increase the travel and training budget funded by the sale of that vehicle. The vehicle was a 2012 Dodge Neon, 139,000 miles, constantly needing repairs and it was not cost effective to retain it. The money will be used to provide VA accreditation training for employees to maintain VA accreditation and travel cost for increased outreach to all 32 Veterans Service Organizations and stakeholders in Brown County.

Motion made by Supervisor De Wane, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Board of Health

5. Draft and enact a policy relative to incidents of contamination by any government agency or detection of contamination in exceedance of State Statutes because we find the situation with the Port authority delay unacceptable. *See Item 6 in 1/15/19 Board of Health Minutes.*

Motion made by Supervisor Linssen, seconded by Supervisor Evans to refer to Corporation Counsel. *No vote taken.*

Supervisor Deslauriers recalled that this was referred to staff several months ago. His primary concern is the situation at the landfill site and he has been pushing since July 2018 to get something done. After that push, Corporation Counsel did recommend Port and Resource Recovery Director Dean Haen report future contamination at the landfill site within 60 days as that most closely follows State Statute. Despite Director Haen saying 3 previous times he would not come close to that, he did agree to it, but for the landfill site. Deslauriers said that satisfies the situation for District 20 where there was a contamination event of over 20 wells up to 166 times statute limits with no communication by Port and Resource Recovery for over 8 months. It was Deslauriers who brought this forward to get commination to the Health Department and then ultimately to the DNR. He would like to have notification faster than 60 days, but he can live with it if it is the worst case scenario. He noted that water is very inexpensive to buy and he would like the people who live near the source of the contamination to have the choice to buy water if they want, but it should be their choice, not Port and Resource Recovery's. He feels this is the right thing to do, especially since there has been a stubborn refusal to change the policy of Port and Resource Recovery which has pushed him to the point of asking for a County policy. Deslauriers does not like doing this, but he feels there is no other choice as there has not been any assurance that Director Haen would do it voluntarily.

Deslauriers continued that he is somewhat limited in what he can ask for because he is on PD&T, so he asked for a policy specifically to address the landfill situation and Corporation Counsel recommended that if there is any exceedance of the statute preventive action limit, that it be reported to the DNR, who is the acting agency, within 60 days. The DNR would then determine if there is a human health hazard worthy of contacting the Health Department for. Deslauriers continued that if there is a situation like in the past, he does not see the harm in making a call to the Health Department and DNR. He does not understand the resistance to report, especially when the landfill is surrounded by people using private wells for drinking water.

Supervisor Linssen questioned the suggestion by Corporation Counsel to report to the DNR. Deslauriers said the DNR is the agency that would make the determination if the situation with the ground water warrants the Health Department being involved. Linssen wanted to be sure he understood what Deslauriers was asking for; if it is for Resource Recovery to go right to the Health Department? Deslauriers said what seems to be logical would be for Port and Resource Recovery to let the Health Department know of these situations, but that is not what is legally required. At this point Dean Haen and Corporation Counsel have come to the agreement for the landfill site that Haen will report within 60 days, but Deslauriers does not want this limited just to the landfill site.

At this time Linssen amended the motion made earlier as follows:

Motion made by Supervisor Linssen, seconded by Supervisor De Wane to direct staff to draft and enact a policy to report incidents of contamination to the appropriate government oversight agency within 60 days. Vote taken. MOTION CARRIED UNANIMOUSLY

Deslauriers continued that the intention of the Board of Health in sending this matter to the Human Services Committee was that notification should not be limited to only water contamination.

Linssen said before any policy is enacted, he would like it run past Corporation Counsel as there may be liability issues we need to be conscious of.

Supervisor Evans said he supports the motion and noted that we are a legislative body so we create policy that the administration would adhere to. He has talked with Dean Haen regarding this and he has great respect for Haen, but noted that he may not always be in his current position so a policy would be appropriate. Evans understands where Deslauriers is coming from. When the proposed policy comes back he feels it may be appropriate to discuss notification to the Supervisor whose district the contamination is in. Evans said he also understands where Dean Haen is coming from as he explained that he felt he was doing the right thing. Evans feels it would be appropriate to have a policy that tells administration that there is an oversight and that they are not the sole decision maker on whatever happens in their department; they work for a public entity and there are checks and balances. In this case, the oversight would be the Health Department and from there, more decisions could be made. This policy would go a long way in protecting the employee that would be reporting it because if they do not report it and something really bad happens, they would be put in a bad situation where an employee could end up being in trouble. Once a policy is drafted and brought back, the Committee can discuss it further and make any changes we feel are appropriate. Evans concluded by saying this would be a good move in letting the administration know the legislative body is concerned with how things are done.

Hoyer wants to be sure this is really the role of the Human Services Committee and noted that our oversight is the Board of Health. Linssen said when it comes to directing any department head to report something, it falls under the purview of the County Board.

Supervisor Brusky questioned having the timeframe of 60 days in the motion because although Corporation Counsel determined that to be appropriate in this circumstance, a different timeline may be appropriate in other circumstances. Linssen would like to see the 60 days remain in the motion. Deslauriers added that he had suggested a looser timeframe last time because he does not want to impose a big onerous thing on department heads so he used the human health hazard wording from the State Statutes. He noted the County has its own health hazard wording and he looked at it as if it hit the threshold of a human health hazard possibility, then it would trigger communication to the Health Department. For the record, Deslauriers said he respects Dean Haen as a person and family man a great deal and this has nothing to do with him personally. He said the pattern of events has led him to have to push for this as he does not think things will change in the future without a policy.

Health & Human Services Department

6. **Budget Adjustment Request (18-148): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is to recognize higher than anticipated temporary help nursing agency costs for CTC Nursing Home operations. This additional cost was offset by increased revenues due to higher than anticipated Medicaid rates which cover most residents of the Nursing Home.

**Motion made by Supervisor De Wane, seconded by Supervisor Linssen to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

7. **Budget Adjustment Request (18-149): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is to recognize higher than anticipated Purchased Services costs for Community Services in the area of Juvenile Justice and Child Protective Services due to an increased need for Residential Care Center placements and wrap around services not covered by state or federal funding. Also, an increase in Juvenile Justice and Child Protective Services salaries due to additional staff time needed for case management in these areas. These increases in cost are offset by increased revenues from prior year CCS and Income Maintenance Random Moment Study settlements which were not anticipated in budget projections.

**Motion made by Supervisor De Wane, seconded by Supervisor Brusky to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Supervisor Evans was excused at 6:15 pm.

8. **Resolution Regarding Table of Organization Change Health and Human Services Department – Community Services Addition of One CLTS Social Worker/Case Manager.**

Community Services Administrator Jenny Hoffman informed the revenue for this will come from the Department of Health Services and noted they held off requesting this position until there was confirmation of funds.

**Motion made by Supervisor De Wane, seconded by Supervisor Linssen to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

9. **Executive Director's Report.**

Motion made by Supervisor De Wane, seconded by Supervisor Linssen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

10. **Financial Report for Community Treatment Center and Community Services.**

Finance Manager Eric Johnson referred to the final sheet of financial information which shows the maximum monthly ability to pay calculation which is used when someone has been in treatment and has a large balance to settle. This is used for clinic patients, but not used for hospital patients that sometimes accumulate large balances and have limited ability to pay. Johnson said this has been discussed at the Human Services Board and he noted that sometimes people have very large balances but only have the ability to pay \$15 per month. He would like to bring forth some possibilities and options for change to bring more of a human services aspect to this by giving those with limited ability to pay some light at the end of the tunnel so they can see a way to resolve some of these larger balances. The Human Services Board asked that information be gathered as to how other counties handle these situations and Johnson will be looking into that and bringing more

information forward at a future meeting and he will also try to bring forward some options for the Committee's consideration.

Brusky feels this is a good idea and questioned why it is being brought forward. Johnson said the State was looking at changes to their guidelines with regard to inability to pay. He said they were hoping the State would clarify this for counties but it does not look like this is going to happen. This will likely fall on each county to decide how to handle this.

Motion made by Supervisor Linssen, seconded by Supervisor De Wane to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Statistical Reports.

- a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - (1) Corrected January 2019 Statistics.
 - (2) February 2019 Statistics.
 - ii. Nicolet Psychiatric Center.
 - iii. CTC Double Shifts.
- b. Child Protection – Child Abuse/Neglect Report.
- c. Monthly Contract Update.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to suspend the rules to take Items 11 a, ai, ai(1), ai(2), aii aiii, b and c together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor De Wane seconded by Supervisor Brusky to receive and place on file Items 11 a, ai, ai(1), ai(2), aii aiii, b and c. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Request for New Non-Continuous and Contract Providers and New Provider Contracts.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Aging & Disability Resource Center – No items.
Syble Hopp – No items.

Other

13. Audit of bills.

Motion made by Supervisor Linssen, seconded by Supervisor De Wane to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Such other Matters as Authorized by Law. None.

15. Adjourn.

Motion made by Supervisor De Wane, seconded by Supervisor Linssen to adjourn at 6:25 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist